

RECTOR'S REPORT

2022 Annual Meeting Worship, Attendance and Membership

Number of persons baptized in 2022:	2
Number of active members:	176
Number of new members:	8
Number transferred out:	6
Number who went inactive:	29
Number of funerals:	6
Number of marriages:	0
Number of interments:	6
Number of services held:	
Sunday	109 services, ASA 71
7am Weekday Eucharist	39 services, avg. attendance 4
12 Noon Weekday Eucharist	50 services, avg. attendance 13
Livestream Sunday services	Avg. attendance 12 to 15 per Sunday
Number of Parochial Calls Made:	
	100 (Pastoral Care team)
	30 (Deacon Rosemary)
Number at Church School/Bible study:	
Weekday 2pm Bible study	14 students, avg. attendance 10
Weekday 7pm Bible Study	7 students, avg. attendance 5

Outreach Ministries at St. Luke's Report prepared by Deacon Rosemary

Our St. Luke's family is a wonderful community, willing to share love, and to donate time, talent and treasure to those in need.

Year-Round Ministries

Blessing Bags for those experiencing Homelessness: A large majority of the parish is involved in donating items or funds to purchase items; 6-7 people meet (3 times this year) to assemble the bags; all of the parish is involved in distributing bags to those they meet who are in need.

Plaid Door: Hugely successful resale shop, led by Jan Fox and a staff of St. Luke's volunteers. Donated items from St. Luke's and friends are sorted and priced each week, and store is open to shoppers Thursday-Saturday. Many shoppers come for prayer support as well as buying items. The Annual Christmas Market in November, held in the Scout Hut, was again a wonderful success. Proceeds from sales are used to support our church outreach, and also other local outreach programs.

Sandwiches for Austin Street Center: A team of 8-10 volunteers, led by Michael Sanford and Rita Blessington, prepare sandwiches on the 4th Thursday of each month, and deliver them with milk, fruit and cookies to Austin Street residents. For Thanksgiving, all parishioners join in preparing sandwiches at home and over 700 were delivered this year to Austin Street. Maria Steigenberger and family also distributed 250 scarves, made by St Clare's Guild, and socks, on Thanksgiving evening.

North Dallas Shared Ministries: St. Luke's supports NDSM financially from our Ministry Fund. We also collect paper and plastic bags for their food distribution. Each week, a St. Luke's volunteer delivers produce from NDSM (apples, potatoes, even Brussel sprouts) to our diocesan food distribution centers. In August, we participate in the NDSM school uniform distribution (21 volunteers this year), with additional distribution to the students of Gateway of Grace, with Kathy Geist's leadership.

Kramer Elementary Staff: Our mission this year was to let staff know they are appreciated. Volunteers provided snacks during Teacher Appreciation week in May; we hosted a leadership team meeting for the staff in our Scout Hut in August, and provided a "welcome Back" breakfast for all the staff at Kramer. Teachers also received donated goodies the week before Christmas break. Each week 2 staff members receive a personal note from our clergy and staff, and we pray for them by name in our worship services. Thanks to Ellen Winspear for being our liaison last school year, and to Mayra Kitchens, for this school year. Kramer also just donated some socks for our Blessing Bag collection... a true partnership in ministry!

Dallas Champions Academy: This ministry began with leadership from our Daughters of the King chapter, as they helped provide backpacks to school children in past years. This year, with help from DOK, the Plaid Door, and proceeds from the Shrimp Boil, we were able to sponsor 10 students in year-long mentorship activities from Dallas Champions Academy. We also pray for the students each week during our worship services.

Special Activities

Gateway of Grace: Special Activities. In May we provided admission to the Dallas Zoo for about 100 students and their families, plus snacks to enjoy during their stay at the zoo. In December, Angel Tree gifts were provided for 30 children from Gateway, and several parishioners volunteered at the Gateway Christmas party Dec 17th.

Honduras Medical Mission Team: We were not able to go to Honduras during the pandemic...but will return this spring, March 22-29. Carol Taylor and her team have already prepared over 1000 hygiene kits to distribute, and we will gather Feb 4th for Pill Packing Day. The team of doctors and dentists and helpers...about 20 folks...will be distributing care and love in Muchilena, Honduras.

Community Shredding Event: April 30th, with direction from Michaelson volunteers, men of the parish, and Boy Scouts from Troop 577, we provided paper shredding trucks as a community service project.

Shrimp Boil and Dessert Auction: On May 14th, Parishioners and friends gathered in the Courtyard; men of St. Luke's prepared Shrimp and bread and salad. And folks brought wonderful desserts for auction. Proceeds from evening went to support Outreach Activities for our church.

Stars, Stripes and Brass Concert: July 2nd concert to celebrate the July Fourth weekend...wonderful concert, ice cream treats and balloon figures, hosted by the Michaelson Foundation. Very well attended!

Grandparents Day: Our September 18th worship service began with a parade of banners carried by grandparents and grandkids, and grandkids read lessons, led prayers and assisted in other ways in worship.

Blessing of the Animals: On October 4th, students and teachers from Park Cities Day School, parishioners and friends, and their animals gathered in courtyard for blessing of the animals. Refreshments provided.

Celebration of St. Luke's Day: On October 16th, Father Oliver Lee, a former member of St. Luke's, celebrated Eucharist with us, and treated us to a catered lunch in the courtyard. A wonderful celebration!

Collection of Canned Goods and Men's Clothing for Diocesan Convention: Members donated a trunk load of goods which were taken to the Diocesan Convention on November 5th to be distributed to those in need.

Ongoing Ministry and Education Activities

Deacon Rosemary's Bible Study met via Zoom Tuesday evenings, and in person and Zoom on Thursday afternoons throughout the year. Approximately 15 people participated, including one person all the way from Toronto!

Studies: *Epiphany:* Lucado's "Made for the Moment"; *Lent:* Wells' "Hanging by a Thread";
Eastertide: LaRosa's "The Jesus Challenge"; *Summer:* Levine's "The Difficult Words of Jesus";
Fall: Westapher's "Calling: The Song of the Baptized"; and *Advent:* Robb's "Angels of Christmas"

Christian Formation: On Sundays, 4-week presentations by our interim priests, Canon Neal Michell (in the spring) and Fr. Clif Gardner (in the summer).

Weekly Meditations: Taped by clergy, 1-2 minute meditations, aired Tuesdays and Fridays on Vimeo through our St. Luke's site.

Advent Devotional Books: Provided for each family "The Grand Miracle: Daily Reflections for the Season of Advent" for daily reading and reflection.

Sacred Music Department - August 2022 to December 2022
By Donna Clavijo, Interim Organist & Choirmaster

When I arrived June 24 in Dallas, I truly thought I was completely retired. Clearly God had other plans. After a frantic last-minute call from Deacon Rosemary in August about needing an organist for a Sunday service, things fell into place and I saw that while things were still in flux at St. Lukes, I had an opportunity to continue to share my skills and experience to maintain a stable music environment. I was even more delighted to meet four wonderful core people in the choir – Michael, Dianne, Vivian and Tricia -- all very talented and welcoming members. Over the last 5 months, it has been a joy to partner with them, as well as other outside singers of equal professional quality.

During these last five months, I have mainly focused on choosing the hymns, anthems and service music, as well as planning for the special services for the important liturgical seasons this past fall, mainly Thanksgiving, Advent and Christmas. The Adult choir was able to begin rehearsing new anthems and to present a well received Lessons and Carols, as well as a Christmas Eve service with a string trio. I have been well supported by the staff and Vestry, and am particularly delighted to be working with Father Joel. We share a similar denominational background, and his musical knowledge makes the process of liturgical collaboration a very easy task.

While I am only temporary, I am moving forward with a few new projects, which I hope will add to the life of this congregation. First, I prepared a new budget for paid singers for 2023, as well as a new contract that I believe will be more beneficial in the long run. I am also presently pursuing the hiring of 3-4 new professional staff singers, which will allow the choir to provide music in worship that supports the beauty of the Anglican tradition. Second, I am working on securing professional musicians from the Dallas area to present recitals over the next several months, which I believe will give St. Luke's a more visible presence in the community. I am also working with Father Joel to plan the seasons of Lent and Easter.

Leaving my home church and position at St. George's in New Orleans was more difficult than I thought it would be. But Joey and I are blessed to have been welcomed with open arms at St. Lukes and I am here to help in the music department for as long as needed. I am grateful to be able to serve and continue to share the gifts God has given me.

MINISTRY FUND SUMMARY - 2022

Income Received in 2022: \$2,688

Expenses Incurred in 2022: \$4,158
(see detail below)

Organization	2022 Expense
North Dallas Shared Ministries	1,000
Financial Support	746
DOK Recruitment	212
DOK Outreach	500
Funeral honoraria (supply clergy)	400
St. Francis Foundation	500
Domestic & Foreign Missionaries	100
Funding Altar Flower account	300
Dallas Champions Academy	350
Habitat for Humanity	50
	\$4,158

12/31/22 account balance: \$6,706

SENIOR WARDEN'S REPORT

2022 Year-End Senior Warden Report

2023 was a year that started with the announcement of the departure of the Rev. Mark Anderson. The Vestry with the Diocese started a search for a new Rector. Although the search continues, we have been blessed with excellent Interim Rectors. The Outreach ministries discussed in Deacon Rosemary's report were outstanding. Our Finances were strong in 2022. The new Parish Hall is moving forward. 2023 Stewardship campaign was slightly lower although acceptable to meet our 2023 Financial projections. The Vestry is very optimistic about the outlook for St. Luke's in 2023.

Upon the announcement of the departure of Rev. Mark Anderson, the Vestry agreed with the Diocese to work with them directly on the search for a new Rector. Approximately 15 candidates were reviewed since the start of the search process. The Vestry and the Leaders of the Church ministries interviewed nine separate candidates. None of them deemed suitable after the interviews. Nevertheless, we have been blessed by having Canon Dr. Neal Michell and The Rev. Clif Gardner lead our worship during the spring and summer, and now the appointment of The Rev. Joel Hatfield as Interim Rector to guide our many ministries, giving the search committee time to discern the person to lead us into the future. We currently have two candidates under consideration. Overall, we hope to conclude the Rector search by the summer of 2023.

We have been blessed by the hard work of so many in our congregation to move our new Parish Hall and Plaza project forward. Final plans have been completed, approved by architects, and submitted to the city's planning department for the go-ahead to start construction. The process has been arduous, but we have been blessed with persistence, tenacity, and determination as the Holy Spirit has given us strength and assurance.

In the meantime, our many blessings have continued to flow. We've made significant improvements to our campus. As outlined in the Junior Warden report: The Plaid Door has been refurbished with a new floor, improved kitchen and storage facilities, and totally new painting and merchandising. The chapel sacristy has been completely renovated with new flooring and shelving, and a new ambry was built and installed in the worship center. The antiquated campus sprinkler system was restored, and new fencing and landscaping was installed around the Columbarium Garden creating an even more serene and peaceful place to honor our loved ones.

As is our tradition at St. Luke's, we continued to bless others and in doing so were blessed. Throughout the year we prepared Blessing Bags to give to the homeless, our Sandwich Ministry served those at the Austin Street Center, the Daughters of the King and our prayer ministry have reached out in comfort or in joy. And, St. Clare's Guild has knitted warm scarves and shawls for those in need during the winter months.

The year-end 2022 St. Luke's balance sheet looks strong. Our liquidity is excellent with approximately \$175K in Operating Cash and a strong reserve position in the Investment accounts. The sole debt is owed to the Foundation borrowed a few years ago. We met the debt payments back to the Foundation in 2022.

2022 revenue was slightly under budget for a total of \$591K due to utilizing less than expected Foundation Income. We only used \$34.6K of Foundation Income with the remaining going to investments. 2022 expenses were under budget due to strong management by the staff and the full-time Rector vacancy.

2023 expense control will be challenging; however, we believe St. Luke's will excel. Overall expenses are projected to be \$612,000 in 2023. Expenses are expected to decline 13% versus 2022 primarily due to assuming a permanent Rector does not arrive until the summer. However, many of our other costs are increasing due to inflation.

Church income excluding pledges and the Foundation looks promising for 2023. The Diocese is expected to be with us most of the year in the Education Building. The Boy Scouts and AA will continue to use the Scout Hut. The Park Cities Day school will be with us for all of 2023. The Plaid Door will continue to be an importance source of income as well. However, Foundation income will be zero due to expected negative returns for 2022.

St. Luke's 2023 pledges are expected to be \$296K. We will have to utilize some of our reserves but it is not an excessive amount.

Overall, 2022 was a challenging but blessed year for St. Luke's. You have been blessed, St. Luke's has been blessed. Count the many ways!

Tom Schmitt
Senior Warden

St. Luke's Episcopal Church
 Balance Sheet Analysis
 December 31, 2022

Accounts	Current Balance (This Year) 12-31-22	Current Balance (Last Year) 12-31-21	
Assets			
Current Assets			
Checking Accounts			
1-100160 - Operating Checking NDB	\$176,206	\$151,151	
1-100170 - Restricted Checking NDB	\$152,175	\$308,316	
1-100180 - Tornado Reconstruction	\$0	\$17,146	
1-100185 - Capital Campaign Account	\$734,306	\$347,836	
Total Checking Accounts	<u>\$1,062,687</u>	<u>\$824,449</u>	\$824,449
Total Current Assets		\$1,062,687	
Investments			
1-103145 - Merrill Lynch Treasury Bonds	\$277,477	\$0	
1-103150 - Merrill Lynch Investment Account	\$528,006	\$470,115	
Total Investments		<u>\$470,115</u>	\$470,115
Total Current Assets		\$805,483	
Fixed Assets			
Land/Buildings			
1-105050 - Land	\$16,011	\$16,011	
1-105100 - Building and Improvements	\$3,868,850	\$3,862,500	
1-105240 - Education Building	\$1,606,199	\$287,906	
1-105245 - Parish Hall CIP	\$285,978	\$0	
Total Land/Buildings	<u>\$5,777,037</u>	<u>\$4,166,417</u>	
Equipment			
1-105200 - Music Equipment	\$301,802	\$301,802	
1-105210 - Worship and Altar Equipment	\$15,000	\$15,000	
1-105220 - Furniture and Equipment	\$137,848	\$132,250	
1-105230 - Technology Equipment	\$50,945	\$28,561	
Total Equipment	<u>\$505,595</u>	<u>\$477,613</u>	\$4,644,030
Total Fixed Assets		\$6,282,632	
Accumulated Depreciation			
1-106100 - Accumulated Depreciation	(\$3,572,083)	(\$3,468,544)	
Total Accumulated Depreciation		<u>(\$3,572,083)</u>	(\$3,468,544)
Other Assets			
1-102750 - Prepaid Commission	\$18,675	\$18,675	
1-107250 - Accumulated Amortization	(\$18,675)	(\$16,185)	
Total Other Assets		<u>\$0</u>	\$2,490
Total Assets		<u>\$4,578,718</u>	<u>\$2,472,541</u>
Liabilities, Fund Principal, & Restricted Funds			
Liabilities			
Prepaid Pledges			
1-203100 - Future Year Pre-paid Pledges	\$60,500	\$26,984	
Total Prepaid Pledges		<u>\$60,500</u>	\$26,984
Loans Payable			
1-203175 - Security Deposit	\$7,000	\$7,000	
1-204200 - Foundation Loan 2016	\$80,330	\$89,256	
1-204210 - Foundation Loan 2018	\$273,280	\$295,586	
Total Loans Payable		<u>\$360,610</u>	\$391,842
Total Liabilities		<u>\$421,110</u>	\$418,826
Fund Principal			
1-299999 - Unrestricted Net Assets	\$3,579,848	\$1,007,434	
Excess Cash Received	\$425,584	\$482,029	
Total Fund Principal and Excess Cash Received		<u>\$4,005,433</u>	\$1,489,463
Restricted Funds			
Total Temporary Restricted	\$152,175	\$564,252	
Total Permanent Restricted	\$0	\$0	
Total Restricted Funds		<u>\$152,175</u>	\$564,252
Total Liabilities, Fund Principal, & Restricted Funds		<u>\$4,578,718</u>	<u>\$2,472,541</u>

OPERATING ACCOUNT - 2022 SUMMARY

REVENUE	
Pledge & Plate	366,055
Education Bldg. Rent	5,600
Park Cities Day School Rent	120,666
Scout Hut Rent	3,000
Plaid Door Donations	22,305
Parking Revenue	36,000
Foundation Income	34,600
Miscellaneous	3,055
TOTAL REVENUE	\$591,281

EXPENSES	
Salaries & Benefits	265,387
Ministries	31,581
Administration	133,023
Building & Grounds	123,529
Diocesan Assessment	46,167
TOTAL EXPENSES	\$599,687

12/31/22 account balance:	\$176,206
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RESTRICTED ACCOUNT - 2022 SUMMARY

Comments

- 1 We received a \$100,000 bequest in April. In August we transferred \$280,000 from the Bequests account and moved it to our Merrill Lynch account. There are no restrictions on these bequests.
- 2 We received a \$32,000 memorial gift in December. While there are some restrictions on these funds, they will help St. Luke's greatly in our Music Ministry and Outreach.

Accounts	Beginning Balance 1/1/2022	Revenue	Expenses	Ending Balance 12/31/2022
1-821200 - Parish Life	7,198	5,275	6,706	5,767
1-822100 - Ministry Fund	9,382	2,688	5,364	6,706
1-823100 - Honduras Mission	22,233	18,760	3,442	37,551
1-823110 - Evangelism & Outreach	4,426	9,953	7,737	6,642
1-824100 - Altar Guild	1,565	0	1,400	166
1-824105 - Altar Flowers	1,641	6,957	6,066	2,532
1-824210 - Michaelsen Music & Arts	258	5,307	2,547	3,019
1-825100 - Michaelsen Fund	20,050	6,113	7,355	18,808
1-835100 - Memorials	17,928	33,230	0	51,158
1-842100 - Columbarium	(10,111)	500	166	(9,777)
1-845600 - Building Maint. Reserve	18,044	21,902	30,146	9,800
1-845700 - Foundation Grants	14,318	0	10,000	4,318
1-845705 - Kramer Elementary	1,069	75	396	748
1-855100 - St. Clare's Guild	3,649	0	0	3,649
1-860700 - Bequests	190,990	100,000	280,020	10,970
1-899900 - Other Restricted	4,533	5,638	10,053	118
Totals	308,316	216,399	372,540	\$152,175

CAPITAL CAMPAIGN ACCOUNT - 2022 SUMMARY
 (for construction on new Parish Hall)

REVENUE	
Parishioner Donations	322,392
Unused Insurance Settlement from 2019 Tornado Damage	327,118
TOTAL REVENUE	\$649,510

EXPENSES	
HVAC Equipment	129,500
Architect Fees and Drawings	56,800
Miscellaneous supplies, permits	76,640
TOTAL EXPENSES	\$262,940

12/31/22 account balance:	\$734,306
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2023 OPERATING BUDGET

REVENUE	
Pledge & Plate	\$296,600
Education Bldg. Rent	\$16,800
Park Cities Day School Rent	\$120,660
Scout Hut Rent	\$3,300
Plaid Door Donations	\$20,000
Parking Revenue	\$36,000
Foundation Income	\$96,500
Miscellaneous	\$23,260
TOTAL REVENUE	\$613,120

EXPENSES	
Salaries & Benefits	\$293,280
Ministries	\$44,150
Administration	\$96,300
Property & Liability Insurance	\$41,000
Building & Grounds	\$83,052
Diocesan Assessment	\$55,297
TOTAL EXPENSES	\$613,079

JUNIOR WARDEN'S REPORT

